

## **SUPPORT TO TRAINING AND EMPLOYMENT PROGRAMME FOR WOMEN - MATERIAL FOR WEBSITE**

### **A. NAME OF THE SCHEME**

SUPPORT TO TRAINING AND EMPLOYMENT PROGRAMME FOR WOMEN. A copy of the scheme (Encl I) – guidelines (Encl-II) and Application format (Annexure I, II, III and Appendix I & II)

### **B. OBJECTIVE OF THE SCHEME**

- To mobilise women in small viable groups and make facilities available though and access to credit
- To provide training for skill upgradation
- To enable groups of women to take up employment-cum-income generation programs by providing backward and forward linkages
- To provide support services for further improving training and employment conditions for women

### **C. SECTOR COVERED**

The scheme covers 10 traditional sectors of employment

1. Agriculture,
2. Animal Husbandry,
3. Dairying,
4. Fisheries,
5. Handlooms,
6. Handicrafts
7. Khadi and Village Industries and
8. Sericulture.
9. Social Forestry and
10. Waste land development

### **D. TARGET GROUP**

The target group to be covered under the STEP Programme includes the wage labourers, unpaid daily workers, female headed households, migrant labourers, tribal and other dispossessed groups. The beneficiaries under the projects will be poor or assetless marginalized women with special focus on SC/ST households, women headed households and families below the poverty line. .

### **E. CONTENTS OF PROJECT PROPOSAL (To highlight the following activities).**

- mobilise women into groups
- improve their skills

- arrange for productive assets
- create backward and forward linkages
- improve/arrange for supportive services (health, child care, education)
- provide access to credit
- undertake awareness generation
- impart nutrition education
- sensitize project functionaries

#### **F. COST STRUCTURE OF DIFFERENT COMPONENTS (in %)**

1.	Administration	6
2.	Training technical skill training and orientation of beneficiaries & project functionaries	20
3.	Infrastructure including marketing support quality control and managerial support	25
4.	Raw material for training including equipment and other material required for training	25
5.	Establishment of developmental cooperatives wherever required –mobilization and strengthening of field level set ups where such support is not available through the existing set up	10
6.	Support services	8
7.	Overriding cost	6

#### **G. PER CAPITA COST**

Not to exceed Rs. 8000.00

#### **H. DURATION**

2 to 4 years

#### **I. NO. OF BENEFICIARIES**

500 to 10,000

## **J. COST RATIO SHARING**

90% Share of Government of India and 10 % by the implementing agency.

## **K. IMPLEMENTING AGENCIES**

- Registered Voluntary Organisations (of at least 3 years standing)
- District Rural Development Agencies
- Public Sector Undertakings/Organisations
- Cooperatives
- Federations

## **L. DOCUMENTS REQUIRED (to be attached with application)**

1. Registration Certificate
2. Memorandum of Association and Bye-Laws of the Organisation
3. Audited Statement of Accounts (for preceding three years)
4. Annual Report (for three preceding years)
5. Arrangements proposed for technical training and support including trainers name and qualifications.
6. Outline Map of the Project Area
7. Benchmark survey of intended beneficiaries
8. Utilisation Certificate and Statement of expenditure as certified by a C.A. (in respect of earlier project if any)
9. Marketing Plan & Linkup with institutional finance.

## **M. STATE LEVEL EMPOWERMENT COMMITTEE**

This Department had requested the State Governments to constitute a State Level Empowerment Committee to examine the project proposals submitted by Registered Voluntary Organisations (of at least 3 years standing) District Rural Development Agencies Public Sector Undertakings/Organisations Cooperatives Federations. The composition of the SLEC is as under: -

- |      |  |          |
|------|--|----------|
| i).  | Principal Secretary/Commissioner & Secretary (WCD/SW) of the State/UT                              | Chairman |
| ii)  | Representative of the Department of Finance  | Member   |
| iii) | A representative of the appropriate Technical Department of the State depending on the Skill/Trade | Member   |
| iv)  | 2/4 eminent social workers to be nominated by the State Government.                                | Member   |

- |     |  |                  |
|-----|--|------------------|
| v)  | Managing Director, State Women's Development Corporation, if any | Member           |
| vi) | Director, Social Welfare/Women & Child Development Department    | Member-Secretary |

**N. CHECK-LIST TO EXAMINE PROJECT PROPOSALS**  
**Copy enclosed (Annexure IV)**

**O. ADVICE FROM TECHNICAL DEPARTMENT**

After examination of the project proposals in this Department the proposals are sent to concerned Technical Department (in other Ministries/Departments) for their comments on viability and unit cost of each component of the project.

**P. PROJECT SANCTIONING COMMITTEE**

This Department had constituted a Project Sanctioning Committee under the Chairpersonship of Secretary WCD to take final decision about approval or otherwise of the project proposals received in Department. The composition of this Committee is as under: -

- Chairperson (Secretary in this Department)
  - Joint Secretary (dealing with STEP Scheme)
  - Financial Advisor (of the Department)
  - Director Finance of the Department
- Deputy Secretary (dealing with STEP Scheme)
- Technical Expert (from the Ministry/Department in the related trade)

**Q. MONITORING COMMITTEE**

The Project will monitored by the Monitoring Committee constituted by the implementing agency. The constitution of the Monitoring Committee in the project is as under:-

One Officer from the State Women & Child Development/Social Welfare Department.

One Officer from the concerned Trade Department of the State Government.

One Officer from the Finance Department of the concerned State Government.

One Representative from the Department of Women & Child Development, Government of India.

## R. DOCUMENTS REQUIRED FOR RELEASE OF 2<sup>ND</sup> & SUBSEQUENT INSTALLMENTS

- Utilisation Certificate of the previous grant-in-aid released.
- Audited Statement of Accounts
- Quarterly Progress Report countersigned by the State Government's Department of Women & Child Development/Social Welfare
- Minutes of the monitoring Committee meeting

## S. BUDGET

Performance during the during last three years and current year					
Financial (Rs. In Crores)				Physical (Specify units)	
Years	B.E.	R.E.	Actual	Target	Achievement
2002-03	25,00	25.00	21.11	Project	21
				Beneficiaries 40,000	13,131
2003-04	25.00	25.00	13.78	Project	11
				Beneficiaries 40,000	16,350
2004-05	25.00	25.00	17.81	Project	9
				Beneficiaries 40,000	15,900
2005-06	15.00	15.00	15.00	Beneficiaries 35,000	

## T. EVALUATION OF THE PROJECT

The concurrent evaluation of the project will be carried out through an independent agency identified by the Department of Women & Child Development.

## U. LIST OF NGOs/FEDERATIONS/CORPORASTIONS WHO RECEIVED GRANTS (Annexure-V)

## V. ACTION AGAINST THE ORGANISATIONS

The Government of India if not satisfied with the implementation of the project by the implementing agency or there is misuse of the funds or the funds have not been utilized for the purpose if was given or other wise action to recover the funds or to blacklist the implementing agency is taken in consultation with the concerned State Government. The Blacklisted organisation is as under:-

Gramothan Audyogic Samiti, Lucknow.